

2014-  
2020

# Erasmus+

## Key Action 2 Cooperation for Innovation and Exchange of Good Practices

Opportunities for  
Organisations Involved in  
School Education

Deadline: 11am 30<sup>th</sup> April



2014

Erasmus+

# Agenda

- Introduction to Erasmus+ and Key Action 2
- Erasmus + Policy Priorities
- Policy Priorities in the field of school education
- Who can apply
- Cross Sectoral Strategic Partnerships
- Cooperation between regional/local authorities
- How applications are assessed
- The application Form Sections A-G
- Budget Section H of the Application form
- Resources
- Contact

Jean Monnet

Tempus

Youth in Action

Erasmus Mundus

# Lifelong Learning Programme

Comenius

Leonardo

Erasmus

Grundtvig

Transversal



## Erasmus+

**Key Action 1:**

Learning Mobility of  
Individuals

**Key Action 2:**

Co-operation for  
Innovation and Good  
Practices

**Key Action 3:**

Support for Policy  
Reform

*The new programme is for organisations across all sectors actively involved in delivering formal and non-formal education and training, youth and sport activities*

# Programme Countries

The following countries can take part fully in all the Actions of the Erasmus+ programme:

## Member States of the European Union (EU)<sup>1</sup>

Austria	Estonia	Italy	Portugal
Belgium	Finland	Latvia	Romania
Bulgaria	France	Lithuania	Slovak Republic
Croatia	Germany	Luxembourg	Slovenia
Cyprus	Greece	Malta	Spain
Czech Republic	Hungary	Netherlands	Sweden
Denmark	Ireland	Poland	United Kingdom

## Non-EU Programme Countries

Former Yugoslav Republic of Macedonia	Norway
Iceland	Switzerland
Liechtenstein	Turkey

# Introduction to Strategic Partnerships

## Streamlined Approach:

- An integrated, more accessible programme
- A renewed focus on skills for employment
- New opportunities for modernising teaching and learning
- New partnerships between education and world of work
- A closer link to and stronger impact on policy

# Introduction to Strategic Partnerships

## Building on LLP:

### Building on the Lifelong Learning Programme:

- Partnerships (including Regio)
- Multilateral Projects and networks
- Transfer/development of Innovation

# Introduction to Strategic Partnerships

## What is a strategic partnership?

- Strategic partnerships are relevant to the five fields of education and training (school education, VET, adult education, youth and higher education)
- They are a flexible way of organisations working with partners from different countries
- They focus on sharing, developing and transferring innovative practices in education, training and youth provision between participating countries

# Introduction to Strategic Partnerships

## What are the aims of a strategic partnership?

### Aims:

- Quality and innovation
- Co-operation, networking and peer learning
- Development of skills and competences
- Entrepreneurship including social entrepreneurship
- Equality and inclusive education



# Introduction to Strategic Partnerships

## Approach to meeting the aims

- By addressing policy objectives, challenges and needs of a specific field (School, VET, adult education, youth, higher education)
- By promoting cross-sectoral cooperation i.e. relevant to more than one field

# Introduction to Strategic Partnerships

## The policy priorities of Erasmus +

- Developing basic and transversal skills, such as entrepreneurship, digital skills and multilingualism, using innovative approaches and developing appropriate assessment methods based on learning outcomes;
- Enhancing ICT uptake in teaching and learning, through the support of learning and access to open educational resources (OER) in education & training fields, supporting ICT based teaching and assessment practices;

# Introduction to Strategic Partnerships

## The policy priorities of Erasmus +

- Promoting stronger coherence between different EU and national transparency & recognition tools, so as to ensure that skills and qualifications can be easily recognised across borders;
- Supporting the adjustment of funding and investment in education and training to new needs and the development of improved funding approaches for skills development through partnerships, cost sharing and stimulating debate of efficient sustainable investment in education & training at European and national level involving all stakeholders.

# Introduction to Strategic Partnerships

## The policy priorities for School Education

- Improving the attainment of young people, particularly those at risk of **early school leaving**
- Improving the attainment of young people with low **basic skills in numeracy, literacy and science**
- Developing high quality and accessible **Early Childhood Education and Care** services
- Revising and strengthening the professional profile of **the teaching professions**

# Introduction to Strategic Partnerships

## Who can apply?

**A participating organisation can be any public or private organisation established in a programme country, for example:**

- a school/institute/educational centre (at any level, from pre-school to upper secondary education, and including vocational education and adult education);
- a non-profit organisation, association, NGO;
- a public or private, a small, medium or large enterprise (including social enterprises);
- a public body at local, regional or national level;
- a social partner or other representative of working life, including chambers of commerce, industry, craft/professional associations and trade unions;
- a research institute;

# Introduction to Strategic Partnerships

## Who can apply?

- a foundation;
- an inter-company training centre;
- enterprises providing shared training (collaborative training);
- a cultural organisation, library, museum;
- a body providing career guidance, professional counselling and information services;
- a body validating knowledge, skills and competences acquired through non-formal and informal learning;
- a European Youth NGO;
- a group of young people active in youth work but not necessarily in the context of a youth organisation

# Introduction to Strategic Partnerships

## What activities are supported?

- activities that strengthen the cooperation between organisations with a view to establishing **exchanges of practices**;
- activities that promote the development, testing and/or implementation of **innovative practices in the field** of education, training and youth;
- activities that facilitate the **recognition and validation of knowledge, skills and competences acquired** through formal, non-formal and informal learning;
- activities of **cooperation between regional authorities to promote the development of education, training and youth systems** and their integration in actions of local and regional development;
- transnational initiatives fostering entrepreneurial mind-sets and skills, to encourage **active citizenship and entrepreneurship (including social entrepreneurship)**.

# Introduction to Strategic Partnerships

## Duration and Deadline

- Projects are of 2 or 3 years duration
- They may range from fairly simple cooperation projects between small scale organisations to rather sophisticated and large-scale projects focusing on the development and exchange of innovative outputs.
- Deadline: 11am 30<sup>th</sup> April 2014 with 1<sup>st</sup> September 2014 start date



# Cross Sectoral Strategic Partnerships

## What are Cross Sectoral Partnerships?

- Cooperation between organisations from different fields addressing more than one field
- Strategic Partnerships in more than one field must demonstrate how their activities will improve provision across the selected fields
- Minimum of 3 organisations from 3 programme countries
- Cross sectoral partnerships must obey the eligibility criteria and quality criteria for the given fields
- Cross sectoral partnerships are assessed on the basis of the field identified on page 1 of the application form - Which field is mostly represented in this application?

# Cross Sectoral Strategic Partnerships

## Types of Activities could include:

- Curricula, courses, joint study programmes
- Learning, teaching, training and the development of materials and methods
- Project-based collaboration, peer learning, workshops, research and analysis
- Capacity building and networking
- Information, guidance, coaching and counselling activities
- Improvement of qualifications frameworks, credit transfer, and quality assurance
- Training, teaching and learning activities for higher education, vocational education and training, school education, adult education and/or youth

# Cross Sectoral Strategic Partnerships

## Activities in the field of school education:

Each field has typologies of activities that are particularly meaningful to achieve the policy objectives in the field of school education (PG 241), they are:

- Develop, test, adapt and adopt/implement innovative practices
- Exchange experiences and good practice, carry out peer learning activities and workshops
- Carry out joint research, surveys, studies and analyses
- Facilitate recognition and certification of skills and competences at national level by referencing them to European and national Qualification Frameworks and using EU validation instruments

# Cross Sectoral Strategic Partnerships

## Example:

- A cross sectoral Strategic Partnership aiming to support families where more than one language is spoken, by developing language resources for children to show them the benefits of having two or more languages, both in terms of its intrinsic value and in view of concrete use they can make of it. This project addresses all stakeholders who work with bilingual families so that they can disseminate the project resources to them. Partners include a university, a school, an NGO, a parents association, a library and an association of adult learning institutions.

# Strategic Partnerships for Local/Regional Authorities

## Local/Regional Authorities

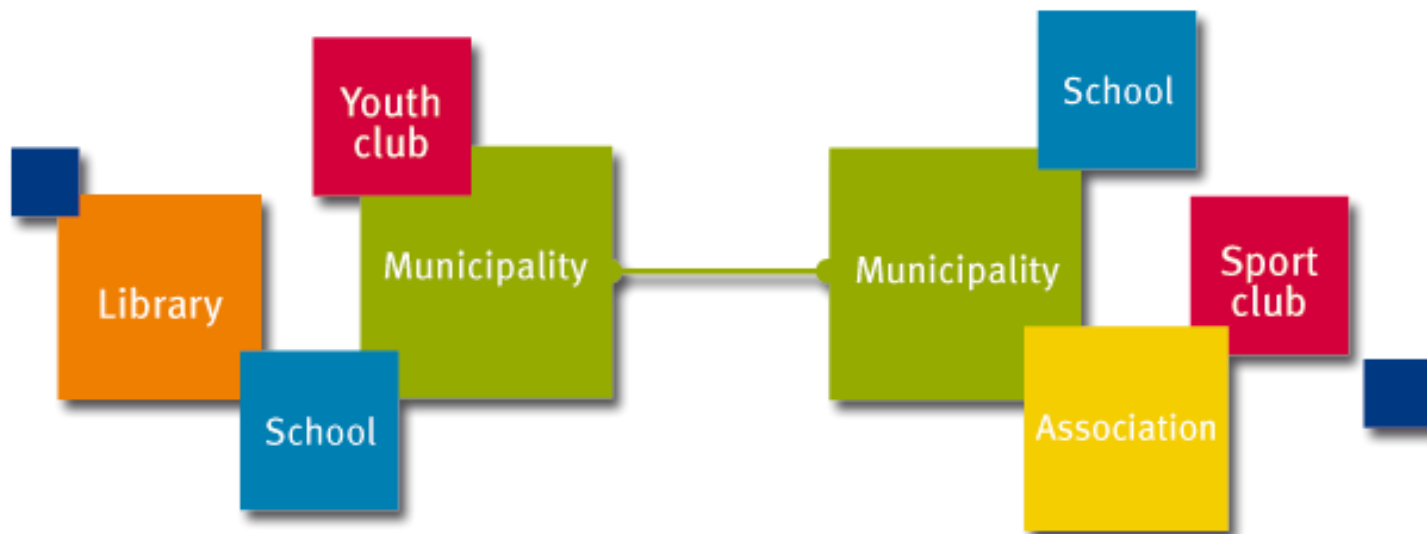
- These projects involve a **minimum of two programme countries**. In each country the partnership must include at least:
  - local/regional authority
  - one school and
  - one local organisation involved in another field of education, training, youth or the labour market
- The list of authorities for Ireland are available:  
[http://www.leargas.ie/programme\\_about.php?prog\\_code=7128](http://www.leargas.ie/programme_about.php?prog_code=7128)

# Strategic Partnerships for Local/Regional Authorities

- Association of Community and Comprehensive Schools
- Association of Secondary Teachers, Ireland (ASTI)
- Association of Teachers'/Education Centres in Ireland
- Association of Trustees of Catholic Schools
- Catholic Primary School Management Association
- Catholic Schools Partnership (CSP)
- Church of Ireland Board of Education
- Conference of Heads of Irish Colleges of Education
- Council of Management of Catholic Secondary Schools (CMCSS)
- Early Childhood Ireland
- Edmund Rice Schools Trust (ERST)
- Educate Together
- Education and Training Boards
- Education Centres
- Foras Pátrúnachta na Scoileanna Lán-Ghaeilge Teoranta
- GAELSCOILEANNA TEO
- Irish Federation of University Teachers (IFUT)
- Irish National Teachers' Organisation (INTO)
- Irish Primary Principals Network (IPPN)
- John Scottus Educational Trust Ld
- Joint Managerial Body (JMB)
- Lifeways Ireland Ltd - Patron for two Steiner schools
- Model schools - Minister is the Patron
- National Association of Boards of Management in Special Education
- National Association of Principals & Deputy Principals (NAPD)
- National Parents Council - Primary
- National Parents Council Post Primary
- Teachers' Union of Ireland
- The Islamic Foundation of Ireland
- Catholic Education, an Irish Schools Trust CEIST
- Professional Development Service for Teachers (PDST)
- The Jewish Education Authorities
- National Council for Special Education (NCSE)
- National Behaviour Support Service (NBSS)
- Education Welfare Services, Child and Family Agency
- The National Council for Curriculum and Assessment (NCCA)
- The Teaching Council
- National Education Psychology Service (NEPS)
- Education Research Centre (ERC)
- An Chomhairle um Oideachas Gaeltachta & Gaelscolaíochta (COGG)

# Strategic Partnerships for Local/Regional Authorities

Local/Regional  
Authorities



# Strategic Partnerships for Local/Regional Authorities

## Activities

Cooperation could include:

- Develop, test, adapt and adopt/implement innovative practices
- Exchange experiences and good practice, carry out peer learning activities and workshops
- Carry out joint research, surveys, studies and analyses
- Facilitate recognition and certification of skills and competences at national level by referencing them to European and national Qualification Frameworks and using EU validation instruments
- **Cross sectoral regional partnerships are encouraged**



# Strategic Partnerships for Local/Regional Authorities

## Example:

- Clare Family Learning Project – RoFal – Roma Families Learning  
<http://www.rofalproject.com/>
- To increase the integration of a minority community (Roma) in the education and schooling of their children
- To promote cooperative activities between local and regional authorities in partner countries using the following themes:
- To support families to help their children learn
- To increase parent and child interaction time on literacy based activities
- To support parents own literacy and numeracy needs

# Strategic Partnerships for Local/Regional Authorities

## Example:

- CLIP – School Completion Programme, Co Waterford  
<http://reading-buddies.com/sites/reading-buddies/>
- A reading buddy is a parent, or a volunteer from a business or wider community who gives their time to help children develop their reading skills. Usually a reading buddy will be paired up with one child who will read to them for up to 20 minutes.
- A reading buddy works with a child for a minimum of a term so that they can develop a good relationship. Reading buddies are role models, their ultimate aim being to develop within the children a love of reading, increase the children's confidence and self esteem and to leave the children with a real sense of achievement.
- Partnership: SCP, ETB, 2 schools, and the library

# How to Apply for a Strategic Partnership

- All organisations mentioned in the application form must obtain a PIC, instructions can be found <http://www.leargas.ie/media/Quick%20PIC%20presentation%20KA1%20030314.pdf>
- Register your organisation for a PIC
- All applications are made online
- Ensure you have the latest version of Adobe Reader installed (Version 10) or above
- Hard copies or emailed versions will not be accepted
- The coordinating organisation applies to their National Agency
- The same partner consortium can only submit one project
- Download the application form using save as
- Download the Timetable of Activities complete and attach as an annexe to the application form
- Download the Partner Mandate Template and attach as an annexe to the application form
- Agree to the European Commission Privacy Statement
- Submit your application online no later than Closing date 11am 30<sup>th</sup> April 2014

# How Applications are Assessed:

## Award Criteria:

- Relevance of the project (30 points)
- Quality of the project design and implementation (20 points)
- Quality of the project team and the cooperation agreements (20 points)
- Impact and dissemination (30 points)
  
- Proposals must score over 50% of the points in each criteria and at least 60 points overall to be considered for funding.
  
- All Strategic Partnerships will be evaluated using the same criteria and points system
  
- Proportionality: In order to ensure a fair assessment of all applications, experts shall take due account of the different nature and scope of projects proposed, considering the experience of the participating organisations. The quality of each application shall thus be assessed for all award criteria considering this proportionality principle.

# How Applications are Assessed:

## Relevance of the project (30 points)

### The relevance of the proposal to:

- The objectives of European policies relevant to one or more fields of education, training and youth
- The objectives and priorities of the action

# How Applications are Assessed:

## Relevance of the project (30 points)

### The extent to which:

- the proposal is based on a genuine and adequate needs analysis
- the objectives are clearly defined, realistic and address issues relevant to the participating organisations and target groups
- the proposal is suitable of realising synergies between different fields of education, training and youth
- the proposal is innovative and/or complementary to other initiatives and projects already carried out by the participating organisations
- the proposal brings added value at EU level through results that would not be attained by activities carried out in a single country

# How Applications are Assessed:

## Quality of the Project Design and Implementation 20 Points:

- The clarity, completeness and quality of the work programme, including appropriate phases for preparation, implementation, monitoring, evaluation and dissemination
- The consistency between project objectives and activities proposed
- The quality and feasibility of the methodology proposed
- The existence and relevance of quality control measures to ensure that the project implementation is of high quality, completed in time and on budget
- The extent to which the project is cost-effective and allocates appropriate resources to each activity

If the project plans training, teaching or learning activities:

- The extent to which these activities are appropriate to the project's aims and involve the appropriate number of participants
- The quality of arrangements for the recognition and validation of participants' learning outcomes, in line with European transparency

# How Applications are Assessed:

## Quality of the Project Team and the Cooperation Arrangements 20 Points:

The extent to which:

- the project involves an appropriate mix of complementary participating organisations with the necessary profile, experience and expertise to successfully deliver all aspects of the project
- the distribution of responsibilities and tasks demonstrates the commitment and active contribution of all participating organisations
- if relevant for the project type, the project involves participation of organisations from different fields of education, training, youth and other socio-economic sectors
- the project involves newcomers to the Action
- The existence of effective mechanisms for coordination and communication between the participating organisations, as well as with other relevant stakeholders
- If applicable, the extent to which the involvement of a participating organisation from a Partner Country brings an essential added value to the project (if this condition is not fulfilled the project will not be considered for selection)



# How Applications are Assessed:

## Impact and Dissemination 30 Points:

- The quality of measures for evaluating the outcomes of the project
- The potential impact of the project:
  - - on participants and participating organisations, during and after the project lifetime
  - - outside the organisations and individuals directly participating in the project, at local, regional, national and/or European levels
- The quality of the dissemination plan: the appropriateness and quality of measures aimed at sharing the outcomes of the project within and outside the participating organisations
- If relevant, the extent to which the proposal describes how the materials, documents and media produced will be made freely available and promoted through open licences, and does not contain disproportionate limitations
- The quality of the plans for ensuring the sustainability of the project: its capacity to continue having an impact and producing results after the EU grant has been used up

# The Application form:

- **General Information**
- **Context:**
  - Programme
  - Key Action
  - Field
    - for cross sectoral partnerships pick the field mostly represented
    - for local/regional authorities use the application form for schools and select **No** for the question is your partnership composed only of schools and select **Yes** for partnership between regions
- **Project Identification** Select 24 or 36 months for duration
- **Participating Organisations** – Using your PIC number some parts of this section will automatically complete
- **Profile** – Automatically complete based on PIC details
- **Background and Experience**

Explain why you are suitable to lead the project and how your participation gives added value, the skills and experience of the organisation and the people who will be involved in the project, the role of the organisation in the project

# The Application Form:

- For local/regional authorities complete **associated partners** along with their PIC
- Legal Representative – details of the person who is authorised to enter into a legally binding commitment i.e. Principal, CEO
- Contact Person
- Partner Organisation(s)
- **Description of the Project**

**Rationale:** Projects should demonstrate that they address a need, how was the need identified, the main aims and objectives should be included, how the project is relevant to the policy priorities of Erasmus + and the field. Include links to documents/reports/surveys supporting the need for the project and the link to policy, what is the target group of the project, what are the main outputs

**Innovative and complementary:** What is innovative about the project, how will it build on previous projects or experience of participating organisations, how does it address the needs, what new tools/methodologies/information/experiences will the partnership gain, how the project adds value to the organisations and the target group, what fields the project addresses, what will be the added value of results at national and EU levels,

# The Application Form:

- **Description of the Project**

**Partners:** Justify the presence of each partner, explain how the partnership was formed, detail the skills and competences of each partner in how they will contribute to the project, how these skills will be used, the links of each partner to the target groups, the added EU value of the partnership

The involvement of countries outside the programme countries must be justified including the added value and complimentary/innovative practices that will be shared.

# The Application Form:

- **Description of the Project**

**Cooperation and Communication:** Outline the communications strategy, include all partners in communication and cooperation, what tools will be used, the communication language, the transnational meetings and what will be conducted at these demonstrating the value for money of the mobility, how partners will work together on activities, how the partnership will communicate with other stakeholders,

**Priorities:** Select the most relevant form the dropdown menu

**Topics:** Pick a maximum of three

**Results:** Avoid overlap with intellectual outputs, include target group, impact and how they help achieve the aims of the project

# The Application Form:

- **Preparation**

The application should demonstrate that all phases of the project have been considered including preparation, clearly describe any activities and how they related to the project, e.g. needs analysis, selection of target group, research, etc

- **Project Management:**

**Budget and time management:** well planned realistic timetable, value for money, who will manage the project and how the project will be managed for each phase (preparation, implementation, evaluation and dissemination) how will the budget be managed, recorded and monitored,

**Note: A timeline template must also be attached to the application**

# The Application Form:

- **Project Management:**

**Evaluation and monitoring:** who is responsible and their skills, what tools and methods will be used, how often and at what stages of the project, how this will contribute to the successful project delivery, how needs have been addressed, how outcomes and impact will be measured, piloting of activities

**Risks:** List risks related to context, activities, needs and measures put in place to address these risks e.g. codes of conduct, partnership agreements, conflict resolution etc

**Activities and indicators of achievement:** how will consistency between objectives, activities and results be measured? What indicators will be used?

# The Application Form:

- **Implementation**

**Activities:** demonstrate a methodology that is suitable to achieve your objectives and outputs, what activities will take place and who will manage and lead them

**Target Groups:** who is the target group for the project, how are they involved and at what stages e.g. testing, piloting material, needs analysis. This should related to the rationale and the needs the project is addressing.

**Fewer opportunities:** The programme aims to reach disadvantaged groups, if you click yes, indicate how you will support participants, what barriers are there, how you will address challenges, will additional funds be required to do this?



# The Application Form:

- **Project Activities:**

**If you are not producing intellectual outputs that require additional funding you do not need to complete this section.**

**Intellectual outputs:** require staff input and are tangible outputs in terms of innovative, impact and transferability, e.g. course materials, training materials, handbooks, etc

Include the purpose of the output and how it is relevant to the target group and project

Include the aim and methodologies of the activity and tasks of each partner

**Multiplier events:** Conferences or seminars directly linked to intellectual outputs, the events should be to test, implement, disseminate the outputs to a wider audience outside the partnership at national or transnational levels

# The Application Form:

- **Project Activities:**

**Learning/Teaching/Training Activities:** It needs to be clear how these activities contribute to the project outcomes, the added value, the impact on project results,

Short term activities: 5 days to 2 months

- blended mobility of learners combined with physical mobility
- joint project work of groups of school students
- Joint staff training events

Long term activities: 2 to 12 months

- Long term study mobility of students (14+ in full time education)
- Teaching and training assignments
- Mobility of Youth workers

# The Application Form:

- **Follow Up:**

**Impact:** Describe the impact on each of those listed in the question in both short term and long term, will the impact continue after the project, the impact on skills, the impact on policy

**Impact at local, regional, national European and/or international levels:** Consider the scope and explain the impact at each level, refer to the numbers reached, what is the impact, the innovative developments or changes

**Measure impacts:** methods used to gather data, what stages this will be collected at, how they will be assessed, how many people took part in impact measurement

# The Application Form:

- **Dissemination and Use of Project Results**

**To whom will you disseminate results:** dissemination inside and outside the organisation for each partner, justify the target audiences, how will this be achieved, events you will attend etc

**Who is responsible:** what expertise do they have, what resources are required to implement the dissemination plan (staff time and resources)

**Dissemination activities:** what will be carried out, ensure link with activities and outputs and how they are relevant, what tools will be used, how it will be monitored, draw up a timetable of dissemination activities and how this will be monitored

**Note: Erasmus + promotes open access for all material produced through projects**

**Results remain available and/or will be used by others:** How will results be available to others, through which channels, how will people access them

# The Application Form:

- **Sustainability:**

The continuation of the project outcomes, impact and use after EU funding ends. What will continue after the funding ends, how will this be maintained, how will each partner use the results , the integration of results into the organisations and further afield, this should also link to your dissemination section

# Financial Capacity

- All Erasmus+ projects are co-financed as the grant is intended to be a contribution towards the costs of project implementation and mobility activities.
- A formal financial capacity check does not apply to public bodies and international organisations, or where the total grant request is less than €60,000.
- In all other cases, applicants must demonstrate that they have suitable reserves or income to deliver the project successfully. Applicants must therefore provide a set of the previous year's accounts.
- Part of the registration process in the Participant Portal

# Budget

- The maximum grant awarded for a Strategic Partnership: €150,000 per year (€12,500 per month) this comprises of funding for all partners.
- There are different finance categories that a Strategic Partnership can apply for; the more complex a project is, the more likely it will choose more funding categories.
- The application form will assist with the calculations by auto-filling in the fields as they are selected.
- Detailed financial rules are explained from pg 102 of the Programme Guide
- In cross sectoral and cooperation between local/regional authorities strategic Partnerships, the budget will be managed by the coordinating institution
- **For local/regional authorities when completing the budget remember to include the budget for all associated partners as well as the regional authority**

# Budget

- The budget should be appropriate to the activity of the project and demonstrate cost effective use of resources
- The budget is activity driven, therefore applicants should focus on activities, aims and objectives of the partnership not the size of the grant
- The budget is a contribution towards the costs of the project and is not intended to finance the project 100% as co-financing is expected
- Sections A-G of the application form must be complete before filling in the budget section



# Budget

- **Project Management and Implementation:**
  - A unit cost is a set cost (i.e. not based on real costs)
  - The Coordinator receives a higher amount per month for coordinating the partnership (€500 for coordinator and €250 for participating organisations)
  - The maximum of €2750 per month for this category cannot be increased regardless of the size of the partnership
  - Project management and implementation costs includes Project management (e.g. planning, finances, coordination and communication between partners, etc.); small scale learning/teaching/training materials, tools, approaches etc. Virtual cooperation and local project activities (e.g. class room project work with learners, youth work activities, organisation and mentoring of embedded learning/training activities, etc.); information, promotion and dissemination (e.g. brochures, leaflets, web information, etc.)
  - This section automatically completes based on the information provided in the application

# Budget

## Transnational Project Meetings:

- Participation in meetings between project partners and hosted by one of the participating organisations for implementation and coordination purposes.
- Contribution to travel and subsistence costs
- Travel distances are calculated by travel band. The Commission have a special calculator for this purpose: [http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)
- This category is 'conditional' i.e. must be clearly justified and linked to objectives of the partnership
- Max €23,000 per year per project
- You will need to refer back to the project plans and complete the number of meetings each organisation will attend, PIC for each sending organisation, the total number of participants against each distance band and the funding amounts automatically populate

# Budget

## Intellectual Outputs:

- Intellectual outputs/ tangible deliverables of the project (such as curricula, pedagogical and youth work materials, open educational resources (OER), IT tools, analyses, studies, peer-learning methods, etc.)
- Conditional: staff costs for managers and administrative staff are expected to be covered already under "Project management and implementation". To prevent potential overlap with such item, applicants will have to justify the type and volume of staff costs applied for in relation to each output proposed.
- The outputs should be substantial in quality and quantity to qualify for this type of grant support.
- Link back to intellectual outputs in the application form

# Budget

## Multiplier Events:

- Contribution to the costs linked to the organisation of national and transnational conferences/seminars/events aimed at sharing and disseminating the intellectual outputs realised by the project.
- Multiplier events taking place in a Partner Country (ie a country participating in the partnership that is not a member of the programme countries) are not eligible for funding
- Conditional: support for multiplier events is provided only if in direct relation to the intellectual outputs of the project.
- A project without grant support for intellectual outputs cannot receive support for organising multiplier events.
- €100 per host country participant and €200 per participant from abroad
- Maximum €30,000 per project

# Budget

## Learning/Teaching/Training Activities:

### Travel:

- Contribution to the travel costs of participants, including accompanying persons, from their place of origin to the venue of the activity and return
- The grant is for the sending organisation
- Conditional: applicants will have to justify that mobility activities are necessary to achieve the objectives and results of the project.
- The distance bands are:
  - 100km-1999km €275 per participant
  - 2000km and above €360 per participant

# Budget

## Learning/Teaching/Training Activities:

## Subsistence:

- Unit cost per day covering the subsistence of participants during the activity
- The amount depends on short term or long term activity Pg105 Programme Guide
- The grant is for the sending organisation

# Budget

## Linguistic Support:

- Grant available only for participants on long-term activities
- Must be justified in the application
- Max €150 per participant needing linguistic support

# Budget

## Special Needs:

- Additional costs directly related to participants with disabilities
- Conditional: the request for these costs must be motivated in the application form.

## Exceptional Costs:

- Contribution to real costs related to subcontracting or purchase of goods and services
- 75% of eligible costs Maximum of **50.000 EUR per project**
- Conditional: subcontracting has to be related to services that cannot be provided directly by the participating organisations for duly justified reasons.
- Equipment cannot concern normal office equipment or equipment normally used by the participating organisations



# Summary of the Application Process

- Register in the Participant Portal and upload all required documents
- Check the compliance with the Programme criteria
- Check the financial conditions
- Carefully review the checklist in section J of the application form
- Attach relevant Annexes in section M of the application
- Submit no later than 11am 30<sup>th</sup> April 2014
- The application is made by the coordinating organisation to their National Agency
- If approved the grant will be transferred to the coordinating organisation
- Projects commence on 1<sup>st</sup> September 2014

# Resources:

- **Erasmus + Programme Guide:**

[http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide\\_en.pdf](http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf)

Important Pages:

Programme Countries and Partner Countries page 24

Specific Objectives of Erasmus + Page 26

Priorities page 27

KA2 Strategic Partnerships Page 93-109 and 235-249

Information for Applicants Page 105-206

Dissemination and use of results Page 252-256

- **Application Forms:**

[http://www.leargas.ie/programme\\_resource.php?prog\\_code=7128](http://www.leargas.ie/programme_resource.php?prog_code=7128)

# Contacts

Marie Heraughty: [mheraughty@leargas.ie](mailto:mheraughty@leargas.ie)

Eva Creely: [Ecreely@leargas.ie](mailto:Ecreely@leargas.ie)

## Financial Queries:

Ronan Ivory: [Rivory@leargas.ie](mailto:Rivory@leargas.ie)

**Education Service Telephone: 01 8871250**